

2014 Minutes of the CUTCHOGUE FIRE DISTRICT Page 1 of 5

April 8, 2014

The April meeting of the Cutchogue Fire District was called to order by Commissioner Robert Fisher, at the Cutchogue Firehouse, at 8 pm with the Flag Salute.

Roll call was taken as follows:

Robert A. Fisher, Commissioner	Present
James R. Fogarty Jr. Commissioner	Present
Joseph S. Zuhoski Jr., Commissioner	Excused
Sanford Friemann, Commissioner	Excused
Andrew McCaffery, Commissioner	Present
Peter Zwerlein, Treasurer	Present
Matthew J. Martin, Secretary	Present

Motion was in order to accept the previous Minutes and Treasurers' report as printed and distributed to commissioners. Motion by Commr Fogarty seconded by Commr McCaffery, motion carried unanimously.

Treasurer Zwerlein read current bills for board approval totaling \$152,146.73 and so moved by Commr Fogarty seconded by Commr McCaffery motion approved unanimously.
A copy thereof is on the last page of these minutes as Attachment #1.

Correspondence:

Letter from Chief Berkoski informing that Leander Glover was placed on Medical Inactive status as of March 15, 2014.

Letter from United Fire Co. #1 informing the following actions:

Barbara Domaleski #493 was expelled from the Company per Article 10, Section 3 of the company by-laws, also requesting that all issued equipment to be returned to the firehouse. LOSAP benefits to be held per plan provisions.

Tanya McDowell resigned as Chief Driver of 8-5-16
Christian Voegel was elected to fill the remaining term.

William Maston Jr. requested Inactive Status due to his moving to Texas.
LOSAP benefits to be held per plan provisions.

Motion by Commr Fisher to approve the above requests from United Fire Co. #1, motion seconded by Commr Fogarty, motion carried unanimously.

Letter from Riverhead Fire District approving the use of their motorized drill track by Cutchogue's Drill Team for the ensuing year upon inspection of the two vehicles.

Copy of letter to Mattituck Fire Department requesting Stand-by during our Installation festivities on April 6th.

Reminder from Association of Fire Districts of their annual meeting and election of officers in Syracuse on May 2nd and to vote for the new officers.

Quote received from Overhead Commercial Doors for replacement of the South 26 ft door due to deterioration in the amount of \$9,895.00. (dated March 26, 2014)

Letter from Southold Town Assessors Office advising of the renewal of the Real Property Tax Exemption for Volunteer Firemen and Emergency Services. Secretary to edit list of members.

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April 8, 2014 continued:

Also received from Sheehan & Co. were two documents concerning 1.) Communication with those charged with Governance. 2.) Annual Financial Report with emphasis on LOSAP funding.

Commissioners reports:

Commr Fisher reported that the South Overhead Door was in need of repair and upon inspection it was noted that the core of the door was deteriorating and a replacement should be considered in the near future. Present door is over 20 years in service and the cost of the replacement is approx. \$9,895.00. Temporary repairs were made at this time.

Commr Fisher also requested that we try and “Air Pot” system for our Coffee usage. This would keep the coffee longer at temperature and diminish the amount of coffee discarded during the day. Discussion arose on kitchen supplies and other board members noted the shortage of utensils and the supply should be brought up a reasonable level. Motion by Commr Fisher to try the newer Air Pot coffee system and to purchase the necessary kitchen utensils now needed. Motion seconded by Commr Fogarty and carried unanimously.

Commr Fisher advised that the outside emergency phone was failing and a repair would cost about \$200.00. Discussion followed and so noted that cell phones are used by most people today and the Outside phone would not be of much use any longer. Motion by Commr Fisher and Fogarty to discontinue the use of the Outside Emergency phone, due to obsolescence. Motion carried unanimously.

Commr Fogarty complimented the Chiefs, Captain and Installation committee on their doing a fine job with this year’s Installation of Officers. A good time was had by all.

Commr Fogarty also informed that the board will meet with the Attorney to continue with the District Policies and review the Fire Company By-Laws.

Also noted, with the upcoming Pancake Breakfast in June, the kitchen will require a few more utensils for its inventory, namely; 4-Chaffing Dishes, 18” Frying Pan and Spatulas. Without further discussion, motion by Commr Fogarty, seconded by Commr McCaffery to purchase the above items for the Pancake Breakfast Benefit, motion unanimously carried.

Commr McCaffery advised that the districts liability insurances renewed this month with a minimal increase in premium and we had one minor personnel injury. He expects a significant increase in our VFBL and Workman’s Compensation premiums.

In reference to the coming NY Stat Fire Districts Assn election of officers he is suggesting that we support Thomas Renouldi for 2nd Vice President.

Chief Antone Berkoski’s report:

ACTIVITIES:

1. EZ IO training/demo 4/3/14
2. Annual department elections 4/3/14
3. Company meeting (monthly) 4/3/14
4. Annual installation dinner 4/5/14
5. Brush truck training in Ridge 4/5/14
6. Monthly district meeting (monthly) 4/8/14
7. Jr firefighters meeting 4/9/14
8. North fork fire police assoc. meeting 4/17/14 EMFD.
9. Department training 4/17/14

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April 8, 2014 continued:

- 10. Fire chiefs council meeting at GFD 4/21/14
- 11. Company officers meeting 4/22/14
- 12. Class A drill at Yaphank trucks lv @6:30 4/29/14

REQUEST:

- 1. To purchase one WARN 15,000 lb winch Brush Truck Replacement.
- 2. To purchase one battery operated SawZall Hitachi CR18DL 18volt Li-Ion Kit
- 3. Fire police and EMS personnel w/ ambulance to standby on May 18th –Puglisi Vineyard
- 4. Training at John Szymczak house. (Written release needed and Insurance releases)
- 5. Getting 8-5-10 Boat ready for water. May need a new Water Pump.

REPAIRS:

All repairs have been taken care of!

It was also requested that the brush truck should have its cage height increased and heavy wire mesh installed for better safety to the firemen working in the woods. Discussion followed and more quotes would be needed.

Chief Berkoski explained the need for a new Saw-Zall followed by a motion by Commr McCaffery to purchase same for about \$340.00, seconded by Commr Fogarty and carried unanimously.

Coast Guard Mutual Aid Agreement is needed to work with Coast Guard during water emergencies. Controlled Substances Operational Plan is being developed for Ambulances and the new Hi-Band Town Wide Radio Frequency is being tested and procedures being prepared.

Chief's also submitted 2-copies of the new **“Controlled Substances Operational Plan”** to the district for review and adoption by year 2015. This plan will provide authority to carry certain controlled substances, for emergency medical use, on our ambulances.

Hearing no further business to come before the Board, Chairman Fisher said adjournment was in order and so moved by Commissioners McCaffery and Fogarty, carried unanimously at 9:00 PM.

Matthew Martin
Fire District Secretary

**Attachment No. 1
Cutchogue Fire District
Abstract of Transactions For Approval
April 8, 2014**

Pay To	Amount
ACADEMY PRINTING.....	\$500.00
BEHR LARRY.....	\$540.00
BENDER MATTHEW & CO., INC.....	\$49.54
BERKOSKI, ANTONE.....	\$540.00
BOUND TREE MEDICAL LLC.....	\$1,850.08
BREWER WILLIAM.....	\$540.00
BURNS WILLIAM.....	\$540.00
CABLEVISION OF RIVERHEAD.....	\$361.13

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CAPITAL ONE, N.A. CORP. CARD.....	\$373.99
COASTAL FIRE SYSTEMS INC.....	\$1,837.80
COLONIAL COFFEE SERVICE.....	\$375.75
CUTCHOGUE HARDWARE.....	\$10.71
DEB SYSTEMS LTD.....	\$600.00
FIRE DIST. OF NY MUTUAL INS CO.....	\$49,018.00
FIRE END & CROKER.....	\$11,755.25
FIREMATIC SUPPLY.....	\$1,813.74
FOTRONIC CORPORATION.....	\$887.70
HAMMER MEDICAL/EMS DEPOT.....	\$235.99
HARTFORD THE.....	\$85.41
HARTFORD STEAM BOILER.....	\$315.00
IMPERIAL BAG & PAPER CO LLC.....	\$479.79
KUSSMAUL ELECTRONICS.....	\$298.15
MARTIN C. AUTOMOTIVE SUPPLY.....	\$1,028.10
MATTITUCK ENVIRO SERVICES.....	\$530.25
MORELAND HOSE & BELTING CORP.....	\$180.00
MOTOROLA.....	\$585.00
NATIONAL GRID.....	\$1,166.80
NEXT PHASE THE.....	\$350.00
NYS DEPT. OF CIVIL SERVICE.....	\$773.65
NYS EMPLOYMENT TAXES UI.....	\$191.10
OVERHEAD COMMERCIAL DOOR & SON.....	\$410.00
PAYCHEX.....	\$93.21
PAYROLL.....	\$16,580.84
PETRO COMMERCIAL SERVICES.....	\$1,505.67
PORT SUPPLY.....	\$35.02
PSEG LONG ISLAND.....	\$1,531.17
QUEST DIAGNOSTICS.....	\$1,015.67
REEVE AGENCY.....	\$44,788.09
RICHARD SECURITY, INC.....	\$60.00
ROGER RADIO, INC.....	\$620.00
SOUTH SHORE FIRE & SAFETY.....	\$4,055.50
SOUTHOLD HARDWARE.....	\$7.98
SOUTHOLD PHARMACY.....	\$44.00
UNITED FIRE COMPANY NO. 1.....	\$75.00
UNITED STATES TREASURY EFTPS.....	\$1,268.64
VERIZON WIRELESS.....	\$206.74
VIDACARE.....	\$901.65
VILLAGE OFFICE SUPPLY.....	\$389.62

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WESTHAMPTON ARCH. GLASS INC.....	\$745.00
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Total bills for approval 4/8/2014.....	\$152,146.73
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