

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 1 of 5
January 14, 2020

The regular meeting of the Cutchogue Fire District was called to order by Commissioner-Chairman Matthew Martin, at the Cutchogue Firehouse, at 8 pm with the pledge to the Flag.

Roll call of the Officers taken as follows; Matthew Martin, present; Joseph Zuhoski Jr, present; Sanford Friemann, present; David Blados, absent; Michael Finnican, present; Treasurer Peter Zwerlein, present and Secretary Matthew Martin, present. A quorum was declared.

Chairman Martin welcomed commissioner elect Michael Finnican to the board and wished him well for his term in office.

Motion by Commissioner Friemann to accept the December 17, 2019 minutes as Emailed to commissioners. Seconded by Comr. Finnican, motion carried unanimously.

Motion by Comr. Zuhoski to approve the December-January Treasurer's report as printed and submitted to the Commissioners. Motion seconded by Comr. Friemann, carried unanimously.

Motion to approve the total of the January Audited Bills presented by Treasurer Zwerlein in the amount of \$88,116.64. Motion by Comr. Martin seconded by Comr. Friemann, motion carried unanimously. A copy thereof is on the last page of these minutes as Attachment #1.

Correspondence:

Letter from Chief Shalvey advising that firefighter Robert Rehm #421 has been removed from the Medical Inactive List, Dec. 12, 2020, and to resume Active Status. For information only.

Letter from United Fire Company No.1 informing that firefighter Kenneth Richert #443 has requested Honorary Status and so granted by the Company as of January 13, 2020. Further informed, that Honorary member Joseph Bokina #345 passed away on January 11, 2020.

Invitation received from the Suffolk County Fire District Officers Association's Annual Meeting and Officers Installation on March 7th, 2020 at Villa Lombardi's, Holbrook, NY. Motion by Comr. Zuhoski to allow all board members, who wish, attend the Annual Meeting with usual expenses. Motion seconded by Comr. Friemann, unanimously carried.

Received from Waterway L.I., Inc. informing of the Annual Hose Testing on July 24, 2020 and the Annual Pumper Testing on December 13, 2020. We have a three-year contract, ending this year, thereby holding the pricing the same.

Proposal received from Hendrickson Fire Equipment to perform a major overhaul on the fire pump in truck 8-5-1 for a total cost of \$20,270.00. Comr. Martin went on to explain the nature of this repair and its urgency to be completed. The truck is approximately 25-years old. He stated that there is serious corrosion in certain valves rendering them inoperable for fire service. It is most economical to make this repair. Motion by Comr. Zuhoski to authorize an immediate, rebuild of the truck 8-5-1 main water pump in the amount of \$20,270.00. Funding from the 2019 Fund Balance. Seconded by Comr. Friemann, unanimously carried.

Three quotations were received from various vendors to install security cameras and NVR recording devices on the two storage barns located on the east side of New Suffolk Road, as follows:

- Osprey Systems with 8 cameras, 6tb Hard Drive, all wiring, hardware, labor \$6,076.00
- Deb Systems w/7 cameras, Hard Drive, all wiring, hardware, labor \$6,145.00
- Safe Protect Co. w/8 cameras, 4tb Hard Drive, all wiring, labor \$6,263.87

Discussion ensued on the variations in costs. Safe-Protect is to be contacted for clarification of hardware. Motion by Comr. Friemann to award contract based on the outcome of the call. Motion seconded by Comr. Finnican, unanimously carried. Safe-Protect was contacted and replied with adjusted quote.

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 2 of 5
January 14, 2020

Refund check of \$500.00 received from United Communications Corp. for the 4th Quarter rebate on portable radios purchased recently. Motion by Comr. Finnican to accept the rebate check, seconded by Comr. Martin, unanimously carried.

Notice received from the Hartford Insurance Company stating that as of January 1, 2020 the New York Paid Family Leave benefits have increased to .270 percent cost to district.

Proposal received from Appraisal Affiliates, Inc for a comprehensive re-appraisal of the fire district property for both accounting and insurance purposes in the amount of \$9,200.00. To be billed in two payments; after initial survey inspection and upon receipt of the final report at a later date. Also, a proposal covering the Annual Maintenance Service and insurance appraisals for the Fire Districts property on a reporting basis. The basis at a rate of \$1,500.00. Discussion was held followed by a Motion by Comr. Friemann to have Appraisal Affiliates complete the two above services. Motion seconded by Comr. Zuhoski, unanimously carried.

Commissioner's reports:

Comr. Zuhoski: Vehicle maintenance as follows: 8-5-1 will check progress on pump overhaul. 8-5-17 Front End Steering is not tracking properly, and the Chevy Tahoe's are having recall issues and will be taken care of as soon as possible.

Comr. Friemann: The Fire Boat is out of service till parts for the engines lower end arrive and installed. Fuel Storage Tanks are under maintenance and will return to service shortly. Our recently acquired, used Fork Truck, should have maintenance and a safety inspection and cleaning. Proposal to be obtained. The recent Installation of Officers went very well with good food and a good evening. Perhaps next year the hours should be 6-10pm.

Comr. Finnican: He is getting familiar with personnel operations and reviewing the employee availability.

Chief Thomas Shalvey's Report:

Fire School/Training:

1. 15-Jan Haz-Mat/PESH/BBP Training Southold
2. 23-Jan Haz-Mat/BBP In House.
3. 28-Jan Haz-Mat/PESH/BBP Training Orient FD

Activities:

1. 18/19-Jan. Stand-by for Mattituck FD Installation.
2. 16-Jan. North Fork Fire Police Jamesport.
3. 22-Jan. North Fork VOLLIES Cutchogue
4. 28-Jan. Suffolk VOLLIES West Sayville.

Equipment/Repairs:

1. 8-5-17 Pulls to left when braking
2. 8-5-12 Needs battery for auxiliary pump.

Purchases:

1. New traffic gloves for fire police \$300.0(Quote Attached)
2. New nameplates for turnout coats 4-6 needed (Chief's will supply info)
3. Food for stand-by crew 1-11-20 \$595.00 (reimburse to Chief's)
4. Reimburse Chiefs for a Scanner Repair Cable and Software, \$85.00.
5. Purchase 25 Helmets approved in the 2020 budget.

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 3 of 5
January 14, 2020

Motion by Comrs. Friemann and Zuhoski to purchase items 1,2 & 4,5 and item #3 reimbursement, unanimously carried.

Requests:

1. Hold defensive driving class.
2. Turnout gear fitting in February.
3. Request fire house fire alarm system by upgraded so it is monitored by off-site company. Board replied, firehouse alarm is monitored by Richard Security 24/7.
4. Request Board contact State DOT about traffic light on 25 and New Suffolk Rd. Timing

Old Business:

- 1, Chief again asked if they could have remote computer desktop from their homes to the Chiefs office desks. Comr. Martin replied that is would take a new firewall setup for this type of connection to ensure safety in connection to our main server and system. Motion by Comr. Friemann to install the Remote Desktop for the Chiefs, seconded by Comr. Martin, unanimously carried. Estimated costs \$2,000.00 from DEB systems.

New Business:

Treasurer Zwerlein discussed the present Procurement Policy for the District and noted a few changes to be made as follows, referring to the Policy document:

D1, Documentation: remove the words purchase order.

D2, remove “along with completed purchase order”; and to remove the number three and replace with two; to remove the number two and replace with one.

D3, remove and or purchase order.

D5, remove purchase order or

D6, remove purchase order or

F1, remove or purchase order

Motion by Comr. Martin to amend the Procurement Policy as outlined above, seconded by Comr. Finnican, unanimously carried.

Asst. Chief Meringer requested a phone on his desk, Asst. Chief Boken stated that he does not need a phone on his desk allowing the phone to be moved to Meringer’s desk.

Motion to adjourn at 9:00pm by Comr. Zuhoski, seconded by Comr. Friemann, carried unanimously.

Matthew J. Martin
Fire District Secretary

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 4 of 5
January 14, 2020

Attachment #1

Cutchogue Fire District
Abstract of Transactions for Approval
January 14, 2020

Pay To	Amount
ACADEMY PRINTING.....	\$30.00
ADVANCE AUTO PARTS.....	\$15.28
ALBERTSON MARINE, INC.....	\$1,289.81
ALL POWER PERFORMANCE.....	\$369.00
BOUND TREE MEDICAL LLC.....	\$590.79
CAPITAL ONE, N.A. CORP. CARD.....	\$1,102.58
COASTAL FIRE SYSTEMS INC.....	\$1,725.50
COLONIAL COFFEE SERVICE.....	\$531.75
DEB SYSTEMS LTD.....	\$600.00
EAST END SPORTING GOODS.....	\$418.70
FIREMATIC SUPPLY.....	\$333.00
FLEETZOOM.....	\$290.00
GRAINGER.....	\$58.55
HARTFORD THE.....	\$142.56
HENDRICKSON FIRE RESCUE EQUIP.....	\$928.60
IMPERIAL BAG & PAPER CO LLC.....	\$222.50
DAVID JAVIER.....	\$400.00
LARK & FOLTS, ESQS.....	\$1,581.25
LI PROLINER, INC.....	\$779.20
LI TELECOMMUNICATIONS & ELEC.....	\$750.00
MARTIN C. AUTOMOTIVE SUPPLY.....	\$61.16
MATTITUCK ENVIRO SERVICES.....	\$448.85
MERINGER AMOS (fuel reimbursement).....	\$40.00
NASSAU DIAGNOSTICS, INC.....	\$7,220.00
NOFO WELLNESS CENTER.....	\$550.00
NORTH FORK COUNTRY CLUB.....	\$2,074.86
NORTH SHORE EXTERMINATING.....	\$207.00
NYS ASSOC OF FIRE DISTRICTS.....	\$500.00
NYS DEPT. OF CIVIL SERVICE.....	\$1,031.82
OPTIMUM.....	\$480.72
PAYCHEX.....	\$117.14
PROFESSIONAL INNOVATIVE PROGRAMS.....	\$2,125.00
PSEG LONG ISLAND.....	\$2,205.02
READY REFRESH.....	\$1,142.67
REEVE AGENCY.....	\$6,165.00

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 5 of 5
January 14, 2020

RICHARD SECURITY, INC.....	\$117.72
SAFETY & ENV. SOLUTIONS, INC.....	\$1,125.00
SCHUFIRE LLC D/B/A WATERWAY LI.....	\$1,450.00
SOUTHOLD PHARMACY.....	\$26.00
SOUTHOLD TOWN RECEIVER OF TAXE.....	\$302.50
STRYKER SALES CORPORATION.....	\$8,391.00
SUFFOLK COUNTY BOARD OF ELECT.....	\$15.80
SUFFOLK COUNTY FIRE DIST. OFCR.....	\$375.00
SUFFOLK COUNTY WATER AUTHORITY.....	\$14,978.70
UNITED FIRE COMPANY NO. 1.....	\$22,500.00
VALERO.....	\$599.55
VAN DUZER GAS SERVICE.....	\$481.46
VERIZON WIRELESS.....	\$222.57
VILLAGE OFFICE SUPPLY.....	\$853.03
WATSON-WIGLEY, AUDREY.....	\$150.00
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Total bills for approval 1/14/20.....	\$88,116.64
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