

2020 Minutes of the CUTCHOQUE FIRE DISTRICT Page 1 of 6
February 11, 2020

The regular meeting of the Cutchogue Fire District was called to order by Commissioner-Chairman Matthew Martin, at the Cutchogue Firehouse, at 8 pm with the pledge to the Flag.

Roll call of the Officers taken as follows; Matthew Martin, present; Joseph Zuhoski Jr, present; Sanford Friemann, present; David Blados, present; Michael Finnican, present; Treasurer Peter Zwerlein, present and Secretary Matthew Martin, present. A quorum was declared.

Motion to accept the January 2020 minutes as emailed to commissioners.

Motion by Comr. Blados seconded by Comr. Zuhoski, motion carried unanimously.

Motion by Comr. Friemann to approve the January/February Treasurer's report as printed and submitted to the Commissioners. Motion seconded by Comr. Zuhoski, carried unanimously.

Motion to approve the total of the January February Audited Bills presented by Treasurer Zwerlein in the amount of \$479,338.14. Motion by Comr. Zuhoski seconded by Comr. Blados, motion carried unanimously. A copy thereof is on the last page of these minutes as Attachment #1.

Correspondence:

East Marion FD invitation to attend their Chiefs Installation on March 6th in Riverhead.

Orient Fire Department invitation to attend their Chiefs Installation on March 14th in Riverhead.

Letter from Chief Shalvey removing David Blados from Medical Inactive to Active status as of January 20th.

Letter from United Fire Co. #1 informing the following from the February 6th meeting:

- B. Stewart #421 was placed on the Honorary List.
- O. Kaelin #476 was placed on the Inactive List.
- G. Schneider requested reinstatement as an Active Member, company approved.
- C. Burke elected new member #596, on probation per the by-laws.

Motion by Comr. Zuhoski to approve the above list and actions by the Fire Company, seconded by Comr. Blados, carried unanimously.

Notice of regular meeting for the Suffolk County Fire Districts at W. Islip on Feb. 20, 2020 18:45hrs.

Notice of Suffolk County Fire Districts Annual Dinner on March 7th @ Villa Lombardi's. \$275.00/2-persons.

Renewal Invoice from Alpine Software for the Red Alert computer software maintenance for the year 2020. The renewal amount is \$3,344.82. Motion by Comr. Zuhoski to renew the service contract with Alpine for this year, seconded by Comr. Blados, unanimously carried.

Renewal Proposal from VFIS for the Accident Insurance supplemental to cover the Fire Department, Rescue squad, United Fire Co.#1, the Marching Band and Racing Team. Annual premium of \$1,135.00. Motion by Comr. Friemann to renew the Accident Insurance Policy with VFIS for this year, seconded by Comr. Blados, unanimously carried.

Commissioner's reports:

Comr. Martin: We have three quotes to install security cameras in and around the two barns on the east side property. The quotes have been reviewed and Osprey Security Systems, Inc. is the lowest bidder for \$6,076.00. Osprey has installed our present system and is working fine. The added cameras will interface with our present system for viewing. What is the board's pleasure? Motion by Comr. Blados to accept Osprey's low bid, seconded by Comr. Friemann, unanimously carried.

Discussion on the 10-year life of turnout gear that suggests replacement at that time. Treasurer Zwerlein has been informed, from various fire district attorneys, that this limit of 10-years can be increased by a department who maintains good records and inspects the gear every year.

2020 Minutes of the CUTCHOQUE FIRE DISTRICT Page 2 of 6
February 11, 2020

Due to the amount of fire calls each year, our equipment holds up very well and has more life to it. If the Board agrees, suggested to have yearly inspections of all turn out gear and to request replacement on the individual worn out gear when needed. Written records are to be maintained by the department. Further discussion followed, noting that this will save money by selective purchases than a mandatory purchase.

Reference housekeeping: The door entries (3) to the building rubber mats have deteriorated and now unsafe. Suggest that the three be replaced from Carrot Top Industries, asap. Motion by Comr. Finnican to replace the 3 door mats at the cost of \$648.52, seconded by Comr. Zuhoski, unanimously carried.

Also, the "Fire Lane" signs on the front of the fire house are weather beaten and not readable. These signs are made of Aluminum and costly to replace 8 signs. Suggestion that we ask Jim Fenton to supply 8 new signs for \$360.00. Motion by Comr. Martin, seconded by Comr. Friemann to replace signs for \$360.00, carried unanimously.

Ref. Oxygen bottle Hydro Testing & Southold Pharmacy, poor service. Discussion ensued to seek alternate service company.

Term Life Insurance update for active members under the age of 65. In 2016 the district converted to Term Life Insurance, for its members under 65yrs., in the amount of \$10,000.00. If we were to cover older members the premium would increase appreciably and possibly at age 70, the benefit would reduce by 50%. Our carrier VFIS requires us to notify of persons reaching age 65 in order to terminate coverage and continued premiums. Board discussion ensued, noting that we have 30 active members over the age of 65.

Discussion on tree branches overhanging the south boarder on the East Side property and should be trimmed before spring. North Fork Tree & Landscape has quoted \$2,325.00 for the job. Motion by Comr. Blados to have the overhanging south boarder branches be trimmed as soon as possible, by North Fork Tree Co., seconded by Comr. Zuhoski, unanimously carried.

VFIS agent to inspect property for policy renewal on Wednesday 9:30 am. Chairman and Chief to meet him.

Ex-Commissioners badge reorder. 3-smaller size badges are to be ordered.

Discussion to replace Pick up 8-5-11 that is 20 years old. Motion by Comr. Blados, seconded by Comr. Finnican to table till the March Meeting, carried unanimously.

The town Fire Districts association is requesting board opinion on hi-band paging delays with town Supervisor and Chief of Police and how to proceed, discussion followed, we should meet with other districts for a decision.

Comr. Zuhoski: Truck 8-5-1 in process of pump overhaul. Ambulance 8-5-17 had wheel alignment and both ambulances were serviced.

Comr. Blados:

- Annual department physicals were completed this week for all members to be in compliance by April 1st.
- Truck 8-5-1 had additional repairs from corrosion and will have a pump test before returning to service.
- Asked Chief if our EMS is wearing coveralls any longer. Chief replied no they use jackets.
- Kitchen ovens were recalibrated by Van Duzer Gas Company.
- Discussion on status of Generator fuel tank installation. Chairman reported that he has been in contact with the manufacturer in Riverhead as to the certification of the tank by Suffolk County. No definite answer was given, it has been 1-year since we filed application for the tank. We have had many excuses and now it is time to consult with our attorney for action. Motion by Comr. Blados to

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 3 of 6
February 11, 2020

request attorney Richard Lark to make inquiry with Eastern Welding for an explanation of this delay and a time frame for completion. The option is to return the tank and have the money refunded. Motion seconded by Comr. Friemann, carried unanimously. Chairman Martin to contact Mr. Lark.

Comr. Friemann Fire Police truck requires scanner repair. Thanks to those who worked on fuel tanks.

Comr. Finnican discussed the night shift employee staffing noting that we do not have enough employees to cover the evenings from 3-11pm. He also noted that our wages are not adequate to maintain the proper staffing and will suggest an increase for the employees after a careful review.

Chief Thomas Shalvey's Report:

Fire School/Training:

Activities:

1. 15-Feb. Greenport Parade.
2. 15-Feb. Fire Police Assist Greenport.
3. 17-Feb. Southold Town Chiefs Shelter Island.
4. 07-Mar. Annual Chief's Steak Night.
5. 14-Mar. St. Patrick's Parade Cutchogue

Motion by Comr. Blados, seconded by Comr. Finnican to approve the above 5 requests, carried unanimously.

Equipment/Repairs:

1. New running board light strip ordered for 8-5-30 car by Proliner.
2. Annual service for 8-5-2 is due.

Purchases:

1. Replacement PCR clipboard for 8-5-30 purchased on district card. \$26.82 invoice attached.

Requests:

1. Letter authorizing combined drill team as in the past. Discussion ensued with the board in agreement that a complete roster be submitted and a new team captain to be elected if the team is to continue. Failure to comply will cause withdrawal of further board support. Motion by Comr. Zuhoski seconded by Comr. Martin to allow the Panther drill team to combine with the Selden drill team for this season. Motion carried unanimously.
2. Permission to attend Firehouse Convention in Nashville Tenn., July 20-25th. Following a brief discussion on our travel policy, motion was made by Comr. Blados to allow the Chiefs to attend the Firehouse Convention in Nashville, Tenn., July 20-25th 2020. Seconded by Comr. Finnican, carried unanimously.
3. Look into program to do monthly truck reports on cell phones of table approximate cost \$1500.00 for year. Also, to track Turnout Gear. Company will provide free 30-day demo.
4. Have color printer in Chief's room checked out. Paper feed keeps jamming.
5. Have HP printer in Chief's room checked out. If more than one copy is requested, it prints an error message. (see attached) Discussion ensued on the two printers noting that the color printer has been troublesome, the HP is quite old and should be replaced. Chairman to review and make the necessary replacement.

Old Business:

1. Status of calibration gas previously requested. OK for Chief to purchase the gas.
2. Status of boot order? Treasurer Zwerlein to complete the present order for boots.
3. Doors on fuel tanks are not working properly, request modifications to be made. Can do.
4. Asst. Chief Meringer submitted specifications for a new Chiefs car in December. To review.

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 4 of 6
February 11, 2020

5. Our newer truck radios are supposed to have the 800 frequencies installed by county. County is again reprogramming the radios.

New Business

CUTCHOGUE FIRE DISTRICT
RESOLUTION AUTHORIZING THE ASSIGNMENT OF 2019 UNASSIGNED UNAPPROPRIATED
FUND BALANCE TO ASSIGNED UNAPPROPRIATED FUND BALANCE FOR THE PAYMENT OF A
CHIEF'S VEHICLE IN 2020

ADOPTED: February 11, 2020

WHEREAS, the Cutchogue Fire District (the "District") budgeted \$35,000 in 2019 for a portion of the cost of a new chief's vehicle which the district is expected to purchase in 2020, and,

WHEREAS, the District estimates that the total cost of the new chief's vehicle will be \$75,000, and,

WHEREAS, the District, in furtherance of its fire protection responsibilities, finds it in the best interest of the community to commit \$35,000 of its 2019 General Fund unassigned unappropriated fund balance to its General Fund assigned unappropriated fund balance for the purchase of a chief's vehicle, and,

WHEREAS, the assignment of these funds will increase the total amount of the General Fund assigned unappropriated fund balance by \$35,000, and,

WHEREAS, the District Treasurer has verified that these funds are in spendable form and available to be expended in 2020 for the purchase of a new chief's vehicle,

NOW, THEREFORE BE IT RESOLVED, that the District hereby assigns \$35,000 of its 2019 General Fund unassigned unappropriated fund balance to its General Fund assigned unappropriated fund balance for the purchase of a chief's vehicle, and,

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption by the Board of Fire Commissioners of the Cutchogue Fire District.

Commissioner Martin	voting AYE
Commissioner Zuhoski	voting AYE
Commissioner Friemann	voting AYE
Commissioner Blados	voting AYE
Commissioner Finnican	voting AYE

Motion duly adopted.

Motion to adjourn at 9:12pm by Comr. Finnican, seconded by Comr. Zuhoski, carried unanimously.

Matthew J. Martin
Fire District Secretary

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 5 of 6
February 11, 2020

Attachment #1

Cutchogue Fire District
Abstract of Transactions For Approval
February 11, 2020

Pay To	Amount
ACADEMY PRINTING.....	\$146.42
ALL POWER PERFORMANCE.....	\$1,394.00
ALPINE SOFTWARE CORP.....	\$3,344.82
BOUND TREE MEDICAL LLC.....	\$964.99
BREWER WILLIAM (web master).....	\$1,000.00
CAPITAL ONE, N.A. CORP. CARD.....	\$1,064.90
CARROT-TOP INDUSTRIES INC.....	\$972.57
COLONIAL COFFEE SERVICE.....	\$165.80
COMMANDER POWER SYSTEMS.....	\$579.10
CUTCHOGUE FIRE DEPT. CHIEFS.....	\$679.95
CUTCHOGUE HARDWARE.....	\$71.93
DEB SYSTEMS LTD.....	\$600.00
EASTBAY BUILDERS INC.....	\$3,455.00
EASTERN TIRE.....	\$331.12
ECLIPSE ELEVATOR CO. LLC.....	\$631.50
ESSC INC.....	\$300.00
FINNICAN MICHAEL (training reimbursement).....	\$100.00
FIREMATIC SUPPLY.....	\$41.95
GLATFELTER SPECIALTY BENEFITS.....	\$5,447.97
GRAINGER.....	\$25.90
HENDRICKSON FIRE RESCUE EQUIP.....	\$2,631.83
IMPERIAL BAG & PAPER CO LLC.....	\$624.93
MARTIN C. AUTOMOTIVE SUPPLY.....	\$479.85
MATTITUCK ENVIRO SERVICES.....	\$448.85
MAYDAY COMMUNICATIONS.....	\$1,760.00
NASSAU DIAGNOSTICS, INC.....	\$1,640.00
NATIONAL GRID.....	\$1,436.27
NOFO WELLNESS CENTER.....	\$550.00
NORTH FORK TREE & LANDSCAPE.....	\$2,325.00
NORTH SHORE EXTERMINATING.....	\$69.00
NYS DEPT. OF CIVIL SERVICE.....	\$1,031.82
NYS EMPLOYMENT TAXES UL.....	\$97.25
OPTIMUM.....	\$479.23
PAYCHEX.....	\$333.36

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 6 of 6
February 11, 2020

PAYROLL.....	\$16,270.78
POSPISIL & BROWN ARCHITECTS PC.....	\$6,500.00
PSEG LONG ISLAND.....	\$1,565.95
ROSLAK ELECTRIC, INC.....	\$202.51
SAFETY & ENV. SOLUTIONS, INC.....	\$215.00
SOUTHOLD FIRE DIST OFFCR ASSOC.....	\$50.00
SOUTHOLD HARDWARE.....	\$154.96
SOUTHOLD PHARMACY.....	\$401.96
SPEEDY SIGN FX.....	\$30.00
STRYKER SALES CORPORATION.....	\$800.92
TIMES REVIEW NEWSPAPERS.....	\$27.51
UNITED STATES TREASURY EFTPS.....	\$1,239.89
VALERO.....	\$979.17
VAN DUZER GAS SERVICE.....	\$175.00
VERIZON WIRELESS.....	\$220.79
VFIS BENEFITS DIVISION.....	\$415,000.00
VILLAGE OFFICE SUPPLY.....	\$128.39
WATSON-WIGLEY, AUDREY.....	\$150.00
<hr/>	
Total bills for approval 2/11/2020.....	\$479,338.14
<hr/>	