

2020 Minutes of the CUTCHOQUE FIRE DISTRICT Page 1 of 5
April 14th, 2020

The regular meeting of the Cutchogue Fire District was called to order by Commissioner-Chairman Matthew Martin, at the Cutchogue Firehouse, at 7 pm with the pledge to the Flag. A moment of silence followed for two of our departed brothers, John "Jack" Kane and Theodore "Ted" Beebe.

Roll call of the Officers taken as follows; Matthew Martin, present; Joseph Zuhoski Jr, present; Sanford Friemann, present via Skype Video Conference; David Blados, present; Michael Finnican, present; Treasurer Peter Zwerlein, absent and Secretary Matthew Martin, present. A quorum was declared.

Due to the Pandemic created by the Covid19 Virus, this meeting is being held via either/or Telephone Conference and the "Skype" Video application via PC terminals and I-phones. The firehouse is closed to the public.

Motion to accept the March 2020 minutes as Emailed to commissioners.

Motion by Comr. Blados seconded by Comr. Zuhoski, motion carried unanimously.

Motion to approve the total of the March/April Audited of \$109,512.21, bills from the Treasurer, in abstract. Motion by Comr. Blados seconded by Comr. Zuhoski, motion carried unanimously.

A copy thereof is on the last page of these minutes as Attachment #1.

Correspondence:

Renewal received for our Worker's Compensation Policy and the Volunteer Firefighters' Benefit Law Policy, VFBL. Premiums \$17,148.00 and \$60,039.00, respectively. Motion by Comr. Finnican to approve the two policy renewals, seconded by Comr. Martin, carried unanimously.

Letters received from Chief Shalvey placing Robert Fisher on the Medical Inactive List on April 1, 2020. James Burns is suspended on March 5th, 2020 for 60-days for improper driving of the ambulance to Peconic Bay Medical center with crew and patient.

Messages received from DOH concerning the Covid19 Virus and its safety precautions.

Contract renew for districts main Canon IRA4525i II copy machine in the amount of \$350.00 and includes toner replacement. Motion by Comr. Zuhoski to approve the renewal contract for one-year, seconded by Comr. Martin, carried unanimously.

Invoice from Relay Communications Center for implementation of a new Digital Paging Frequency for all alarms. This expense is one-seventh of the cost spread out to the Town Fire Districts, our share is \$665.37 yearly. Motion by Comr. Martin to enter contract with Relay Communications Center to use their Digital Radio Frequency broadcasted by Southold Town Police Dept. for \$665.37 per year. Motion seconded by Comr. Friemann, carried unanimously.

Invoice from Osprey Security Systems to install an additional security camera on the North inside wall to cover the Ladder truck and Ambulance. The cost is \$823.00. Motion by Comr. Martin to install the security camera as stated above, seconded by Comr. Friemann, carried unanimously.

Commissioner's reports:

Comr. Martin: Discussion on the Installation of Officers Dinner usually held in January. The Chiefs have surveyed 5-various restaurants capable of housing us. They are trending toward Raphael Vineyards in Peconic. Discussion followed with the Boards preference to hold the Dinner at Vineyard Caterers in Jamesport with a tentative date of January 9th. Further review is being made.

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The yearly renewal of our Radio Station Equipment with the Avtec Communications Company is due this month and we have several certified vendors who can provide this service.

- Hello Alert, quoted Avtec's Scout Care and Advance Hardware & Software for \$7895.00 per year. Hello's contract expires on April 30th, 2020.

- Integrated Wireless Technologies, LLC also quoted Scout Care Hardware & Support, plus the Low Band transmitter, 8 CDM mobile Radios, Switches, Modems, Power Supplies, Siren Controllers, Recharge panel and Local Support Console for \$8025.60 per year. Comr. Martin stated that he had numerous conversations with both Hello Alert, Avtec Systems, and Integrated Wireless Technologies (IWT) to review the renewal of service of our Avtec radio system for a 1-year period. After careful consideration of all the information it is in the best interest of the District to authorize IWT to maintain the districts Avtec radio system under contract for a 1-year period. Motion by Comr. Martin to enter a new contract with IWT to maintain our Avtec Radio System for a one-year period, seconded by Comr. Friemann, carried unanimously.

Comr. Zuhoski: Truck 8-5-12 is having its fuel system repaired for an overloading condition on startup.

Comr. Friemann: There is a leak in the roofs flashing causing leakage into the lobby, will have a contractor repair the cause.

Comr. Blados:

- Advised that the Golf Cart electrical system and Batteries require replacement and main cables. Discussion followed noting the age of the cart and the expenses to maintain it. Suggestion made to consider purchase an ATV, All Terrain Vehicle, to replace the cart and it is better equipped for our employees to use. Comr. Zuhoski and Blados to research the equipment.
- Discussed the present status of member physicals and its deadline. The Department had two dates for member physicals since December. Presently there are about 6 members who have not taken their physical therefore, should not attend any firematic activities and alarms. Due to the Covid-19 virus, a new physical date will be posted after the Pandemic has ceased.

Comr. Finnican: Noted that the employees thanked the board for the upgrading of pay for their respective jobs.

Chief Thomas Shalvey's Report: The Chiefs not being present for the meeting sent a written report only:

1. Fire School/Training:
 - a) All training canceled until further notice.
2. Activities:
 - a) All activities canceled until further notice.
3. Equipment/Repairs:
 - a) 8-5-30 truck due for oil change.
 - b) 8-5-5 air horns not working solenoid disconnected.
Horns got stuck in open position responding to alarm.
4. Requests:
 - a) Request 40 Minitor VI pagers. Needed to get all members upgraded for high band paging. Quote attached from Mayday Communications for 30. (need at least 40)
5. Notifications:

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- a) Attached is current list of members that have chosen to not to respond to alarms or tested positive or are quarantined due to ongoing COVID-19 crisis.

6. Old Business:

- a) Status of repairs on 8-5-12? Expected return date?
Any further consideration to relocating Chief's Office to a larger area/site?

7, New Business:

- a) Due to a vacancy in the 2nd Assistant Chiefs position, an email to be sent to all members, of the department, that this position is open for nomination and to reply to the chiefs of your interest immediately. If more than one person replies for the position, a ballot will be mailed to the membership for voting. The nominee, having a majority of the votes cast, shall have their name submitted to the Board for their decision at the May 12th Board meeting.

Motion to adjourn at 7:45 pm by Comr. Finnican, seconded by Comr. Blados, carried unanimously.

Matthew J. Martin
Fire District Secretary

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Attachment #1

Cutchogue Fire District
 Abstract of Transactions For Approval
 April 14, 2020
Warrant 20-04

Pay To	Amount
ADVANCE AUTO PARTS.....	\$72.76
AGT BATTERY SUPPLY LLC.....	\$255.31
ALL POWER PERFORMANCE.....	\$465.00
BENDER MATTHEW & CO., INC.....	\$55.44
BOUND TREE MEDICAL LLC.....	\$2,533.35
CAPITAL ONE, N.A. CORP. CARD.....	\$956.37
COASTAL FIRE SYSTEMS INC.....	\$657.50
COLONIAL COFFEE SERVICE.....	\$250.85
DEB SYSTEMS LTD.....	\$1,100.00
DOORWORKS GARAGE DOOR SERVICE.....	\$635.00
ECLIPSE ELEVATOR CO. LLC.....	\$631.50
FIRE END & CROKER.....	\$7,180.46
FOX, BILL CO., LLC.....	\$141.40
FULL CYCLE EQUIPMENT REPAIR.....	\$337.90
GERM FREE PRO.....	\$398.00
GRAINGER.....	\$144.87
HARTFORD THE.....	\$162.77
HENDRICKSON FIRE RESCUE EQUIP.....	\$37,263.25
IMPERIAL BAG & PAPER CO LLC.....	\$683.68
J. ZEE'S PLUMBING & HEATING.....	\$115.00
LARK & FOLTS, ESQS.....	\$1,601.25
LOYAL BUSINESS MACHINES.....	\$350.00
MARTIN C. AUTOMOTIVE SUPPLY.....	\$174.99
MASON W.B.....	\$20.65
MATTITUCK ENVIRO SERVICES.....	\$448.85
MAYDAY COMMUNICATIONS.....	\$102.00
MEDICAL WAREHOUSE.....	\$1,050.16
NASSAU DIAGNOSTICS, INC.....	\$180.00
NATIONAL GRID.....	\$2,193.41
NOFO WELLNESS CENTER.....	\$550.00
NORTH FORK REFRIGERATION.....	\$475.00
NORTH SHORE EXTERMINATING.....	\$69.00
NYS ASSOC. OF FIRE CHIEFS.....	\$960.00

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NYS DEPT. OF CIVIL SERVICE.....	\$1,031.82
NYS EMPLOYMENT TAXES UL.....	\$101.11
OCEAN JANITORIAL SUPPLY INC.....	\$10,474.78
OPTIMUM.....	\$478.61
ORLOWSKI HARDWARE COMPANY.....	\$118.00
OSPREY SECURITY SYSTEMS, INC.....	\$540.50
PAYCHEX.....	\$124.95
PAYROLL.....	\$21,887.76
PETRO COMMERCIAL SERVICES.....	\$740.74
PSEG LONG ISLAND.....	\$1,242.13
RELAY COMMUNICATIONS CENTER.....	\$665.37
RICHARD SECURITY, INC.....	\$117.72
ROGER RADIO, INC.....	\$125.00
SHEEHAN & COMPANY.....	\$6,600.00
SOUTHOLD HARDWARE.....	\$27.98
SOUTHOLD PHARMACY.....	\$45.00
SPEEDY SIGN FX.....	\$60.00
UNITED FIRE COMPANY NO. 1.....	\$537.41
UNITED STATES TREASURY EFTPS.....	\$1,680.31
VALERO.....	\$40.33
VAN DUZER GAS SERVICE.....	\$459.87
VERIZON WIRELESS.....	\$197.10
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Total bills for approval 4/14/2020.....	\$109,512.21
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