

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 1 of 6
May 12th, 2020

The regular monthly meeting of the Cutchogue Fire District was called to order by Matthew Martin, Chairman of the Board of Fire Commissioners. The Chairman stated the monthly meeting was an essential function of the Cutchogue Fire District and was being held in the Company room which allows for social distancing during the Covid19 pandemic.

The meeting is being attended by the Board of Fire Commissioners as the Fire Chiefs and other interested parties have been afforded the opportunity to send in written reports or make telephone calls during the meeting requesting any information they wish to be presented to the Board.

Roll call of the Officers taken as follows; Matthew Martin, present; Joseph Zuhoski Jr, present; Sanford Friemann, present; David Blados, present; Michael Finnican, present; Treasurer Peter Zwerlein, present and Secretary Matthew Martin, present. A quorum was declared. Comr. Friemann and Treasurer Zwerlein attending via Skype for health reasons.

Motion to accept the April 2020 minutes as Emailed to commissioners.

Motion by Comr. Blados seconded by Comr. Finnican, motion carried unanimously.

Motion by Comr. Friemann to approve the current Treasurer's report as printed and submitted to the Commissioners in abstract form. Motion seconded by Comr. Zuhoski, carried unanimously.

Motion by Comr. Blados to approve the total of the December/January Audited Bills of \$40,107.04 presented by Treasurer Zwerlein. Motion seconded by Comr. Zuhoski; motion carried unanimously. A copy thereof is on the last page of these minutes as Attachment #1.

Correspondence:

Letter from Chief Shalvey on April 17th advising that Firefighter # 327 has been removed from the Medical Inactive list as of April 10th, 2020. Noted by the board.

Commissioner's reports:

Comr. Martin: Voiced the appreciation of the BOFC to the Chiefs, Officer's, and members of the Department for the excellent job in responding to all calls during the Covid19 Pandemic. The officers and the EMS personnel have taken great care to see that everyone is protected and safe from contamination during this unusual time. Thank you again and thanks to the families of our members for supporting their loved ones during these calls.

The District meeting is being held only with the Board members present to keep open as much as possible and the safe distancing of its members. A notice is posted to the front doors of the firehouse informing of the procedure to contact the BOFC, if needed.

Comr. Zuhoski: Reported the Brush Truck Radio Headset requires service; Fire Boat is in the water at the New Suffolk Dock and ready for service. #32 Car has siren issues; #31 car Radio also has transmissions problems; Heavy Rescue Truck has horn malfunction. Comr. Zuhoski to follow up with these issues.

Comr. Friemann: The buildings and grounds are in good order and new plants are on order now.

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Comr. Blados: Members requiring Physicals can call Nassau Diagnostics for an appointment. Fire Wells and Hydrants will be trimmed and painted as soon as possible. The Golf Cart used for transportation around the firehouse area is old and troublesome. Batteries are awfully expensive to replace also there is no local mechanic for repairs. Following a short discussion, it was suggested that we investigate an ATV type, gasoline powered vehicle to replace the Golf Cart. Comr. Zuhoski and Blados to review.

Comr. Finnican: Housemen staffing is working well during this Covid-19 time. We have one new application for a part time attendant and will be reviewed soon.

Chief Thomas Shalvey's Report:

Fire School/Training:

1. All County Fire training cancelled until further notice.
2. Request to resume in-house training immediately. On hold at this time.
3. Schedule Blu-J marine for in-water electronics training on 8-5-10. On hold.

Activities:

1. 25-May Memorial Day motorcade. 1 truck and Chiefs cars to attend. Cutchogue will join Mattituck in Mattituck and proceed to the VFW in Southold. Chief discretion.

Equipment/Repairs:

1. 8-5-5 Front drivers side scene light not working
2. 8-5-5 Air horns not working, solenoid disconnected due to horn remaining activated
3. 8-5-5 Light in electric panel compartment not working
4. 8-5-5 Main horn not working
5. 8-5-10 is dockside in New Suffolk for the seasons.
6. Ed Nicholson will replace tubes on 8-5-10-a
All repairs being reviewed by Comr. Zuhoski, equipment officer.

Purchases:

1. PS tracks inventory management system for apparatus and SCBA. \$1,575 for set up plus \$1,575 annual user fee, quote attached. No action taken.

Requests:

1. Request committee be formed to investigate replacement of unit 8-5-5. Tabled.
2. mount chargers for new radios in the 31 & 32 cars. Technician advised.
3. Re-open firehouse? Not yet, will maintain lockdown status to further notice.
4. High band radio in 31car not functioning properly, request replacement, will call service technician.
5. Have new building cleaned and organized properly. To be reviewed by Comr. Friemann.
6. Grant access to firehouse closed circuit cameras on chief's computers, will do.
7. Boards thoughts on the 2020 chicken BBQ?
8. Status of 2021 installation dinner? Date set for Jan. 10th at the Vineyard.
9. Install properly functioning printer in the chief's office. Custodian will replace tomorrow.

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With reference to above items #7 it is the opinion of the BOFC that due the restrictions in place by the state and county and town for Covid-19, it is in the best health safety interest of the public and our members that the BOFC deny permission to use the premises for the annual BBQ. It is with great regret that we must do this. Motion by Comr. Blados, to deny permission for the use of the buildings and grounds, to the Department, to host the annual BBQ, seconded by Comr. Friemann, carried unanimously.

Notifications:

1. Antone Berkoski is on medical list as of May 7. Noted by the Board.
2. Attached is the list of members who are inactive/quarantine. Noted.
3. 2020 scholarship breakfast postponed. Noted.
4. Attached is report on recent 8-5- 32 mail in election. Noted a 3-1 vote to wait till the December Department meeting.
5. Attached is invoice for tips certification for Chief Shalvey. Noted.
6. 2020 firehouse convention in Nashville moved to 11/20. Noted.

Old Business:

1. James Burns had his driving privileges suspended for 60 days. He was not suspended for 60 days. April district minutes to be corrected.
2. status of pager order? Treasurer has been informed and will advise.
3. Any further consideration for finding more space for chief's office? Nothing is planned.

New Business

Chairman Martin informed that our new radio maintenance company, Integrated Wireless, has made two visits to the firehouse to update our Avtec Radio system. Software upgrades were made along with adjustments to the radios and review of our radio system.

Discussion on the wearing of facemasks inside the firehouse, it was resolved to maintain current safety standards to wear the masks inside the firehouse. It was also agreed that the steering wheels and controls be sanitized upon returning from any use.

Discussion also arose about the use of department vehicles for a "drive by" to member's homes for celebration purposes. The district frowns upon this and drive byes should only be used for Firematic purposes such as, tributes to public safety institutions, Memorial Day, Fireman funerals. Chief's Shalvey and Meringer were present at this meeting.

Chairman Martin advised that on May 27th, the Town will activate Digital Alarm Paging for the fire districts. To make this new system functional within our Department, the Chief has requested that 40 additional Minitor-6's be purchased, as soon as possible. Reprogramming all Minitors, with the new frequency, will be required. Motion by Comr. Blados to purchase 40 additional Minitor-6's, per the Chiefs Budgeted request for 2020, approximately \$16,000.00. Motion seconded by Comr. Finnican and unanimously carried.

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Comr. Finnican noted that reorganization is needed in the new barn and a clothing rack for turnout gear is needed. Motion by Comr. Finnican to purchase 4-clothing racks for the turnout gear along with casters and hangars. Approximate cost of \$198.00 each. Motion seconded by Comr. Blados, carried unanimously.

Motion to adjourn at 9:15pm by Comr. Blados, seconded by Comr. Finnican, carried unanimously.

Matthew J. Martin
Fire District Secretary

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Attachment #1

Cutchogue Fire District
Abstract of Transactions For Approval
May 19, 2020
Warrant 20-05

Pay To	Amount
BLADOS DAVID (delivery charge).....	\$75.00
CAPITAL ONE, N.A. CORP. CARD.....	\$159.98
CUTCHOGUE HARDWARE.....	\$256.80
EAST END SPORTING GOODS.....	\$503.50
FIRE END & CROKER.....	\$357.28
FIREMATIC SUPPLY.....	\$351.50
GERM FREE PRO.....	\$398.00
GLOVER EVERETT (lawn maintenance).....	\$200.00
GRAINGER.....	\$38.09
HENDRICKSON FIRE RESCUE EQUIP.....	\$5,481.80
MARTIN C. AUTOMOTIVE SUPPLY.....	\$49.47
MASON W.B.....	\$1,155.99
MATTITUCK ENVIRO SERVICES.....	\$448.85
MEDICAL WAREHOUSE.....	\$94.90
NATIONAL GRID.....	\$727.05
NOFO WELLNESS CENTER.....	\$550.00
NORTH SHORE LIJ MEDICAL PC.....	\$122.99
NYS DEPT. OF CIVIL SERVICE.....	\$1,031.82
NYS EMPLOYMENT TAXES UI.....	\$35.58
OCEAN JANITORIAL SUPPLY INC.....	\$286.92
OPTIMUM.....	\$478.61
ORLOWSKI HARDWARE COMPANY.....	\$177.98
OSPREY SECURITY SYSTEMS, INC.....	\$823.00
PAYCHEX.....	\$114.53
PAYROLL.....	\$17,851.77
PEOPLES BANK GENERAL CKG A/C.....	\$259.46
PETRO COMMERCIAL SERVICES.....	\$443.24
PSEG LONG ISLAND.....	\$1,570.31
READY REFRESH.....	\$1,357.13
RESCUEDIRECT, INC.....	\$437.79
ROSLAK ELECTRIC, INC.....	\$303.83

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S & L IRRIGATION INC.....	\$163.35
SAFETY & ENV. SOLUTIONS, INC.....	\$60.00
SOUTH SHORE FIRE & SAFETY.....	\$201.15
SOUTHOLD PHARMACY.....	\$30.00
TECHNOLOGY REFLECTIONS, INC.....	\$1,384.40
UNITED STATES TREASURY EFTPS.....	\$1,365.54
VAN DUZER GAS SERVICE.....	\$415.53
VERIZON WIRELESS.....	\$343.90
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Total bills for approval 5/19/2020.....	\$40,107.04
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