

2020 Minutes of the CUTCHOQUE FIRE DISTRICT Page 1 of 4
August 11th, 2020

The regular monthly meeting of the Cutchogue Fire District was called to order by Matthew Martin, Chairman of the Board of Fire Commissioners. The Chairman stated the monthly meeting was an essential function of the Cutchogue Fire District and was being held in the Company room which allows for social distancing during the Covid19 pandemic.

The meeting is being attended by the Board of Fire Commissioners as the Fire Chiefs and other interested parties have been afforded the opportunity to send in written reports or make telephone calls during the meeting requesting any information they wish to be presented to the Board. Skype is available by advance notice.

Roll call of the Officers taken as follows; Matthew Martin, present; Joseph Zuhoski Jr, present; Sanford Friemann, present; David Blados, present; Michael Finnican, present; Treasurer Peter Zwerlein, absent and Secretary Matthew Martin, present. A quorum was declared. Chiefs Shalvey and Captain Voegel.

Motion to accept the July 2020 minutes as Emailed to commissioners.

Motion by Comr. Blados seconded by Comr. Finnican, motion carried unanimously.

Motion by Comr. Zuhoski to approve the July/August Treasurer's report as printed and submitted to the Commissioners. Motion seconded by Comr. Blados, carried unanimously.

Motion to approve the total of the July/August Audited Bills in the amount of \$62,183.24 as presented by Treasurer Zwerlein.

Motion by Comr. Friemann seconded by Comr. Zuhoski, motion carried unanimously.

A copy thereof is on the last page of these minutes as Attachment #1.

Correspondence:

- Notice received from the Southold Town Clerks Office informing of the budget dates for 2021.
- Received from VFIS Claims Dept, payment for repairs to Ambulance 8-5-17, for \$994.00.
- Notice of yearly Hose Test Completion and Invoices from Waterway, Inc totaling \$3789.10.
- Quote received from Eastbay Builders to replace the floor in the Lounge Area, labor only \$5310. Plus, Home Depot for material estimating \$3250.00, totaling \$8560.00.
- Quote from Southold Flooring Company for the Vinyl Floor installation in the amount \$11,609.00. Also, a quote for Carpet Flooring for \$5500.00.
Motion by Comr. Friemann to approve the Vinyl floor installation by Eastbay Builders for \$8,560.00, seconded by Comr. Zuhoski, motion carried in a 3/2 vote. Comr. Friemann to place the order with Eastbay.
- Letter from Southold Town Fire District Officers request alarms count for both Rescue and Fires. Stony Brook has been requested for more EMT response vehicles for the Town. Secretary to reply.
- Pinsky Law Group advising of a new 800-page Fire Department Law & Management Book for \$310.00 per copy. Discussion ensued, follow by a motion from Comr. Blados to purchase 1-copy of the new law book. Seconded by Comr. Friemann, unanimously carried.
- Received contract from Verizon for new 4G modems for our ambulances. 3G service to expire on December 31st. Motion by Comr. Blados to upgrade the modems with Verizon at a cost of \$1452.00 per year, seconded by Comr. Friemann, unanimously carried.
- Email received from the Southold Town Fire Districts Assn. informing of the need to install 3-additional repeater sites i.e., Mattituck, Cutchogue and Orient, to boost the PD's paging of fire alarms. The cost of each site is estimated at \$70,000.00 for a total of \$210,000.00. Relay Communications is prepared to meet with the Town Supervisor to discuss budget planning. There are 4 sites presently in operation on the north fork.

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Commissioner's reports:

- **Comr. Martin** noted that all NYS Annual Firematic meetings are being cancelled due to the Covid pandemic. Status of Vital Signs for October is waiting final decision?
- Asked Chief about Ambulance driver written training procedure, Chief stated that he is updating the procedure.
- Commissioners Dinner with ladies usually held in December at the North Fork Country Club was discussed and determined that the club can hold small parties, without issue. Motion by Comr. Blados to hold the annual dinner, in December, at the NFCC, as usual. Seconded by Comr. Friemann.
- Webinar held by the Assn. of Fire Districts SNY on Saturday at 9am report for discussion. Discussion points were:
 - Sept 4th possible end to Open Meeting restrictions
 - LOSAP points to applicable members reviewed.
 - Ambulance possible Billing for calls in the legislature.
 - Cancer Insurance coverage, the importance to maintain records of members.

Budget process commences in September. Review of Chiefs requests, postponed 10days for Chiefs issues.

Comr. Zuhoski: Vehicles 8-5-17 bumper repaired and 8-5-23 Brake system repaired.

Comr. Friemann: Commented that the new custodian was doing a good job, thank you!

Comr. Blados: No report

Comr. Finnican: No report

Chief Thomas Shalvey's Report:

Fire School/Training:

1. 13-Aug. Yaphank Fire School.
2. 20-Aug. In-house radio course.

Activities:

1. 13-Aug Chief's Council Southold
2. 30- Aug Rt 48 Clean-up
3. October 7th Annual Golf Outing with dinner at Firehouse. To be decided at a later date, pending Covid restrictions.

Equipment/Repairs:

1. 8-5-12 rear headset not working.
Replace Siren with electronic. Comr. Zuhoski to review.

Purchases:

1, Request purchase Nitrous Oxide systems for ambulances. \$3750.00 per unit. Requested in 2020 budget. \$7000.00 in budget for new AED's that will not be used this year.
Discussion followed whereby Comr. Zuhoski moved to purchase (1) Nitrous Oxide System for use in the Ambulances at the cost of \$3760.00. The Chiefs budget allocation for AED's is to be used to cover this expense. Seconded by Comr. Finnican, carried unanimously.

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Requests:

1. Mount chargers for portable radios in both the 19 & 23 cars.
2. Have 8-5-6 begin to respond to signal 16's with limited crew (4) members max.
3. Boards feeling on family picnic in October and 5k race in December? Pending changes forthcoming with Covid Rules by the State
4. Request from Cutchogue library to used parking lot across street for sidewalk art show in October. Discussion ensued of the safety and operations concern for the truck ramps, the request was denied.

Notifications:

1. John Lademann on medical as of July 30th.
2. Inactive/quarantine list ended as of July 31st

Old Business:

1. 800 radios in Chief's car and 8-5-15 have never been fully programed due to County moratorium on 800 channels. County is again installing 800 frequencies. District will contact the County to have the radios updated, as soon as possible.

Captain Voegel informed that Well Pumping will commence in September. Comr. Blados suggested that the pumpers be flushed after each day in use.

New Business: Hearing no further business to come before the Board, adjournment is in order.

Motion to adjourn at 9:00pm by Comr. Blados, seconded by Comr. Friemann, carried unanimously.

Matthew J. Martin
Fire District Secretary

Attachment #1

Cutchogue Fire District
Abstract of Transactions for Approval
August 11, 2020
Warrant 20-08

Pay To	Amount
ACADEMY PRINTING.....	\$146.92
BIG GEYSER INC.....	\$316.80
BOUND TREE MEDICAL LLC.....	\$1,490.57
CAPITAL ONE, N.A. CORP. CARD.....	\$2,382.33
COASTLINE CESSPOOL & DRAIN.....	\$875.00
COLONIAL COFFEE SERVICE.....	\$94.90
COMMANDER POWER SYSTEMS.....	\$651.67
CUTCHOGUE HARDWARE.....	\$16.98
DEB SYSTEMS LTD.....	\$600.00

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FIREMATIC SUPPLY.....	\$462.50
FOX, BILL CO., LLC.....	\$263.60
GERM FREE PRO.....	\$398.00
GLOVER EVERETT (lawn maintenance).....	\$50.00
GRAINGER.....	\$88.01
HENDRICKSON FIRE RESCUE EQUIP.....	\$1,687.08
INTEGRATED WIRELESS TECHNOLOGI.....	\$679.98
J.R. HOME IMPROVEMENTS.....	\$963.00
MARTIN C. AUTOMOTIVE SUPPLY.....	\$107.42
MASON W.B.....	\$120.91
MATTITUCK ENVIRO SERVICES.....	\$448.85
MAYDAY COMMUNICATIONS.....	\$16,718.00
NATIONAL GRID.....	\$247.94
NOFO WELLNESS CENTER.....	\$550.00
NYS EMPLOYMENT TAXES UI.....	\$46.69
OPTIMUM.....	\$481.30
PAYCHEX.....	\$204.00
PAYROLL.....	\$19,981.60
PECONIC AUTOMOTIVE.....	\$264.95
PETRO COMMERCIAL SERVICES.....	\$1,103.69
PSEG LONG ISLAND.....	\$2,302.20
SCHUFIRE LLC D/B/A WATERWAY LI.....	\$3,789.10
SOUTH SHORE FIRE & SAFETY.....	\$553.50
SOUTHOLD HARDWARE.....	\$61.96
SOUTHOLD PHARMACY.....	\$79.00
STRYKER SALES CORPORATION.....	\$1,976.20
UNITED FIRE COMPANY NO. 1.....	\$116.85
UNITED STATES TREASURY EFTPS.....	\$1,522.83
VAN DUZER GAS SERVICE.....	\$195.15
VERIZON WIRELESS.....	\$143.76
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Total bills for approval 8/11/2020.....	\$62,183.24
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