

2020 Minutes of the CUTCHOGUE FIRE DISTRICT Page 1 of 2
November 23rd, 2020

A Special Meeting of the Cutchogue Fire District was called to order by Matthew Martin, Chairman of the Board of Fire Commissioners, at 7pm. The purpose of the meeting was to open bids, review and award same, and to provide for method of payment for the purchase of a Used Mini-Pumper Fire Apparatus.

The Chairman stated the meeting was an essential function of the Cutchogue Fire District and is being held in the Company room which allows for social distancing during the COVID-19 pandemic.

Roll call of the Commissioners taken as follows: Matthew Martin, present; Joseph Zuhoski, Jr., present; Sanford Friemann, present; David Blados, absent; and Michael Finnican, present. A quorum was declared.

The Secretary informed the Board there was only one bid submitted and it was a sealed bid from Hendrickson Fire Rescue Equipment, 140 Hoffman Lane, Islandia, New York 11749. The Secretary then opened the bid and read the Bid Proposal from Hendrickson Fire Rescue Equipment of \$161,000.00 for the purchase of a pre-owned Ford/Spartan Mini Pumper. The Secretary stated the bid package submitted appeared to be in proper order and conforms to the Information and Instruction to Bidders and the Form of Bid Proposal properly completed with the non-conclusion bidding certification all signed and notarized by the bidder in proper form. The Secretary stated that on a quick review the Specifications submitted are the same as the Fire District required in the bid package. The Secretary then passed out the bid to be reviewed by the Commissioners.

The Chairman then stated to the Commissioners he had previously given each Commissioner a letter memorandum dated November 19, 2020 from Richard F. Lark, Fire District attorney and asked the Board if they had read and analyzed it. All Commissioners present stated that they had, and a discussion ensued upon which there was a general consensus amongst the Commissioners that Option #3 as proposed by Mr. Lark would be the best method to pay for the Mini Pumper Fire Apparatus. The Secretary then mentioned that he had heard from the Fire District Treasurer who stated that Option #3 as indicated by Mr. Lark was the most feasible and financially prudent method at this time for the Board to consider for payment of the Mini Pumper. Discussion then ensued amongst the Commissioners. Comr. Friemann then made a motion to accept the bid of \$161,000.00 from Hendrickson Fire Rescue Equipment for the purchase of a pre-owned Ford/Spartan Mini Pumper. Motion seconded by Comr. Zuhoski; motion carried unanimously.

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Comr. Zuhoski made a motion to pay for the pre-owned Ford/Spartan Mini Pumper by transferring \$100,000.00 already marked for the Equipment Capital Reserve Fund budget account to the "Equipment" account in the 2020 budget and simultaneously authorized the assignment of \$61,000.00 from the general fund unassigned unappropriated fund balance to be applied towards the payment for the purchase pre-owned Ford/Spartan Mini Pumper for a total of \$161,000.00. Motion seconded by Comr. Finnican, unanimously carried.

Comr. Friemann then made a motion that the Matthew Martin, Chairman of the Board of Fire Commissioners, be authorized to sign on behalf of the Board of Fire Commissioners of the Cutchogue Fire District a Contract to purchase this pre-owned Ford/Spartan Mini Pumper for the sum of \$161,000.00. Motion was seconded by Comr. Zuhoski, motion unanimously carried. (See Attachment No.1 on following pages.)

There being no further business, motion to adjourn by Comr. Finnican, seconded by Comr. Martin, carried unanimously. 7:30 PM.

Matthew J. Martin
Fire District Secretary

